

NASA SEWP VI Ordering Guide

CATEGORY C

NASA SEWP VISolutions for
Enterprise-
Wide
Procurement**Contract Holder**

Terrestris is a NASA SEWP VI **Category C** prime contract holder, giving federal agencies a fast, pre-competed path to acquire IT products, cloud, cybersecurity, and mission-support services. Backed by the same disciplined program management, engineering, and mission focus Terrestris brings to every contract it holds, our SEWP VI team helps agencies move from requirement to award quickly, with responsive quoting, knowledgeable technical support, and full compliance with NASA's fair opportunity process.

CONTRACT VITALS

Contract Number	80TECH26D0767
Category	C
Period of Performance	November 1, 2026 – October 31, 2036
Contract Surcharge Fee	0.34%
UEI	RM6LFF8N8KN3
Credit Card Accepted	Yes
Payment Terms	Net 30 Days
Standard Delivery	30 Days ARO
Last Updated	08/01/2026

PROGRAM CONTACTS & REMIT-TO

SEWP Program Manager	Alyssa Everett aeverett@terrestrisllc.com (571) 466-6429
SEWP Deputy Program Manager	Allen Price aprice@terrestrisllc.com (703) 203-5440
Address / Remit To	14000 Crown Ct, Suite 210 Woodbridge, VA 22193

NASA's SEWP website (www.sewp.nasa.gov) supersedes all other SEWP information, including this guide.

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SEWP VI OVERVIEW

NASA SEWP (Solutions for Enterprise-Wide Procurement, pronounced “soup”) is one of the federal government's longest-running and most trusted acquisition vehicles. Established in 1993 as the first-ever Government-Wide Acquisition Contract (GWAC), SEWP gives every federal agency a faster, pre-competed path to buying information technology, communications, and audio-visual (ITC/AV) products and solutions, without running a new competition for each purchase.

Over more than three decades, SEWP has grown from a NASA-only tool into a vehicle used by every federal agency, supporting well over 50,000 orders a year. The program is self-funded through a small usage surcharge assessed on each order. NASA SEWP VI, the newest generation of the contract, organizes contract holders into three categories (A, B, and C) so agencies can find the right mix of partners for their technology needs.

Terrestris holds a NASA SEWP VI **Category C** contract, effective November 1, 2026, giving federal customers a streamlined, compliant path to acquire the IT products, cloud, cybersecurity, and mission-support services described on the following pages, backed by the same disciplined program management and technical expertise Terrestris brings to every contract it holds.

WHY ORDER THROUGH SEWP VI

- 1 Speed.** SEWP is known for fast quote turnaround: many agencies receive competitive quotes within hours, shortening procurement lead time.
- 2 Compliance built in.** SEWP VI satisfies FAR 16.505(b) Fair Opportunity requirements automatically, reducing the administrative burden on ordering agencies.
- 3 Full lifecycle support.** The NASA SEWP Program Management Office provides acquisition planning help, quote review, and order tracking from request through delivery.
- 4 Mission-ready delivery.** Terrestris pairs SEWP's streamlined vehicle with Department of War CMMC Level 2–certified cybersecurity practices and disciplined program management on every order.

✓ Fair Opportunity & Requests for Quotes

NASA SEWP VI is a multiple-award GWAC. Under FAR 16.505(b)(1), every order over \$15,000 must give all contract holders within the applicable category a fair opportunity to be considered. The method for documenting that is at the ordering Contracting Officer's discretion, who must document the rationale for the order's placement and price; NASA SEWP's recommended tool for this is its online Quote Request Tool (QRT), which automatically includes contract holders within a selected group or based on a suggested source; there is no requirement to collect a minimum number of competing quotes, only that every contract holder in the category had the chance to submit one.

Terrestris responds to Requests for Quotes (RFQs) and Requests for Information (RFIs) issued through the SEWP program in accordance with the terms, conditions, and timelines specified in each request.

WHO CAN ORDER (ELIGIBILITY)

Any U.S. federal agency may place an order directly against our SEWP VI contract; no separate competition is required. Agency-authorized contractors may also order under SEWP, but must first obtain written authorization from their sponsoring agency's Contracting Officer, documenting the contractor's name, the sponsoring contract number, and the scope of items being procured, submitted to the NASA SEWP Program Management Office before the contractor places an order.

COMPLIANCE & ACCESSIBILITY

Products and services acquired through this contract can support agency compliance with federal green procurement and accessibility requirements, including Energy Star, EPEAT, and Section 508 standards. Confirm applicable attributes with Terrestris during the quote process. This guide, and the program support information below, comply with the requirements of the NASA SEWP Contract Holder User Manual.

PROGRAM SUPPORT CONTACTS

Quotes & Pricing	Alyssa Everett · (571) 466-6429 · aeverett@terrestrisllc.com
Installation, Warranty & Technical Support	Allen Price · (703) 203-5440 · aprice@terrestrisllc.com
Order Troubleshooting	Allen Price · (703) 203-5440 · aprice@terrestrisllc.com

Explore Our NASA SEWP VI Page

Visit our website to learn more about Terrestris's NASA SEWP VI capabilities, scope areas, and program contacts.

Visit our SEWP VI page:

terrestrisllc.com/about-us/contract-vehicles/nasa-sewp



ORDERING PROCESS

1

End User or Contracting Officer

Confirms the requirement is within SEWP VI's scope, then creates a delivery order citing **NASA SEWP Contract Number:** 80TECH26D0767, Category C, and **Prime Vendor:** Terrestris, LLC.

2

Fair Opportunity / RFQ

An RFQ is issued to eligible contract holders (often via NASA's Quote Request Tool) per FAR 16.505(b), unless a limited-sources justification applies. Terrestris responds with pricing and, if requested, a Statement of Work.

3

Order Submitted to NASA SEWP

The signed order is emailed to sewporders@sewp.nasa.gov or faxed to **(301) 286-0317**, accompanied by the SEWP cover sheet.

4

NASA SEWP Program Management Office

Verifies the order and forwards the valid order to Terrestris, LLC.

5

Terrestris, LLC

Processes the order, delivers the equipment and/or services, and invoices the ordering agency directly. Ongoing support is available throughout the order lifecycle.

NASA SEWP Resources

Purchasing through SEWP is simple and efficient. For additional support beyond Terrestris, use NASA's own resources below:



NASA SEWP Helpline

Direct assistance with questions or guidance on the ordering process.

(301) 286-1478
help@sewp.nasa.gov



Order Submission

Use this when submitting your Purchase Order (PO) or credit card order.

FAX (301) 286-0317
sewporders@sewp.nasa.gov



Customer Support Center

Access answers to frequently asked questions and helpful resources.

sewp.nasa.gov

HOW TO CONTACT NASA SEWP

SEWP PMO Hours

Mon–Fri, 7:30 AM – 6:00 PM (ET)

Website

www.sewp.nasa.gov

What's in Scope for SEWP VI

As a Category C contract holder, Terrestris is authorized to provide specialized, mission-based ITC/AV services that help agencies design, implement, and support mission-critical technology environments:



Cloud & Innovation

Migration, adoption, and management of cloud platforms and emerging technologies



Cybersecurity

Security operations, assessment, and compliance (Terrestris holds CMMC Level 2 certification)



Application Development

Custom software and systems development in support of mission needs



IT Operations & Maintenance

Help desk, call center, and ongoing systems support



Database & Network Services

Design, administration, and support of data and network environments



Digital Multimedia

Audio-visual, training material, and technical documentation services



Program Management

End-to-end program and project management for technology initiatives



Training & Development

Workforce training, curriculum development, and human capital solutions

Ordering information is also available on NASA's SEWP website at www.sewp.nasa.gov. Information provided on NASA's site supersedes all other SEWP information, including this guide.